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Missing Document Service

Application Form: **Copy Decree Absolute**

Please complete one form per document required unless you are ordering multiple copies of the same document.

Date of Marriage:

Date of Divorce or Date Decree granted, or period needing to be searched:

(ten year periods only please, i.e. from 1990 to 1999)

Divorce Case number, if known (see Terms & Conditions below):

Petitioner and Respondent Names:

	Petitioner	Respondent
Surname at Marriage:		
Forename(s):		

Address(es) at marriage, or area in which marriage occurred:

Any other information which may assist in identifying the correct document:

How many copies of this document do you require?

How would you like your document(s) delivered?

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Fax

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Terms & Conditions:

- Copies of Decrees Absolute** - These are filed by Case Number and we cannot search the registers ourselves. If you know the Case Number you may receive a copy earlier than if you do not. If you do not know the Case Number (& even if you know the date of Divorce and both parties names) 14-28 day service. The government department responsible are at present not committing to a time period for production of documents. We only supply copies issued by official government sources.
- Time** – These are government office target times and in the majority of cases are reliable. However, we cannot take responsibility for late delivery.
- Document charges** – These are re-charged at cost with no mark-up. Prices are set by the government department responsible and are subject to change without notice. Charge at £65 each (last updated 12/08/15).
- Payment** – in full in advance. If this is not possible for any reason, please contact us to agree payment terms before placing your order.
- Overdue Invoices** – We reserve the right to charge interest on overdue invoices at 4% over the Bank of England Base Rate. Unexplained debts of 90 days or more overdue may be referred to a third party for recovery and their charges added to our invoiced amount, plus overdue interest. **If you believe there will be any difficulty in paying our fees on time**, we encourage you to contact us at the earliest opportunity in order to agree a revised payment schedule or other solution.
- Date Variation** – We rely on the dates you supply to us in order to identify the document you require. If we cannot identify the document, or if you are unsure of the exact date of divorce, you may select a 10 year period to be searched. If we still cannot identify with certainty the document you are seeking we will revert to you for further instructions.
- Service Charge** - please click here: <http://www.findersinternational.co.uk/our-services/professional-services/missing-document-service/missing-document-costs-delivery/> to see current charges. Documents are recharged at cost. For 10+ documents, please contact us. If any company or individual orders in excess of 10 documents at any time, Finders reserve the right to apply service charge at a rate of £40+ VAT per document ordered (+ fee for the document re-charged at cost).

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THANK YOU FOR YOUR ORDER

Finders will order your Missing Document(s) as soon as possible. Please allow 14 - 30 working days for delivery. If you have any queries, please contact us. We will use your firm name and the petitioner's surname as our database reference.